



A.V.COLLEGE OF ARTS , SCIENCE & COMMERCE

Dornalguda, Hyderabad - 500 029

(Affiliated to Osmania University)

Accredited with 'B++' Grade by NAAC(3rd Cycle)

Phone. No: -91-40-27657751 Mail: avcollege@gmail.com

Vision: Empowerment Through Pursuit of Excellence

IQAC Action Plan-2023-24

1. Preparation of Academic calendar as well as an Administrative calendar.
2. Plan a 5-day orientation program for first year students of all programs.
3. Enhanced Academic Planning for Effective Learning
4. Offering new courses/ Add-on/certificate courses/Soft Skills Training courses
5. Effective implementation of CBCS curriculum towards outcome based education (OBE):
 - * preparation of teaching plan,
 - * model questions(based on Bloom's Taxonomy)
 - * training of teachers on measuring course attainments,
6. Plan to encourage students and teachers for participation in academic exchange programmes within and between Institutions.
7. Work towards achieving 5 SDG's under Project KARTAVYA
8. Plan to register adopted villages under UNNAT BHARAT ABHIYAN and encourage students to participate in different activities.
9. Expansion of research and extension activities based on contemporary issues and local resources. Different Webinars/Seminars/Conferences to be conducted round the year
 - * Recognise & encourage faculty in the research & research publications.
10. Strengthen Institute Industry connect as proposed by the New education policy through formal linkages through MoUs with different Institutions/Industry for faculty and students exchange programmes and for skill development and creation of employment opportunities.
11. Internal Academic,Administrative, Library, Sports & Examination Audit and Environmental Audit.
12. Increase in ICT infrastructure along with other physical infrastructure development for both academic and administrative activities.
13. Create awareness on accessing online platforms (like <https://swayam.gov.in/> , youtube etc.) for digital education and study materials
14. Career guidance seminars & programmes under Career Guidance Cell
15. Orientation/ Capacity building sessions/Skill Enhancement Programmes ' for Teaching Staff & for Non-Teaching Staff.
16. The departments to organise orientation programmes at the beginning of each academic session to communicate POS,PSOs & COs
17. Apply for autonomy
18. Participation in NIRF ranking & Submission of AQAR-2023-24.

Ms. M. Vidyulatha
IQAC Coordinator

Co-ordinator, IQAC
A.V. College of Arts, Science & Commerce
Hyderabad-500 029. T.S.

Dr. Ch. Rajalingam
Principal & Chairman IQAC

PRINCIPAL
A.V. College of Arts,
Science & Commerce
Gaganmahal, Hyderabad-29.



A.V.COLLEGE OF ARTS, SCIENCE & COMMERCE

(Affiliated to Osmania University)
Gaganmahal, Hyderabad-500029
Re Accredited by NAAC with B++ (3rd Cycle)

This is to formally announce that the **Internal Quality Assurance Cell (IQAC)** of A.V. College has been reconstituted for the academic years **2023-2026**. The reconstitution was necessitated following the withdrawal of certain members from the committee due to personal reasons.

The updated IQAC aims to continue its commitment to maintaining and enhancing quality standards across all academic and administrative functions of the college.

The updated list of committee members is as follows:

	Member Name	Designation	Position held in committee	Signature
1	Dr Ch. Rajalingam	Principal, A V College	Chairperson	
2	Dr. K Gautami	Correspondent, A.V. College	Member (Management)	
3	Dr. M. Bhagavantha Reddy	Director, Post Graduate Centre	Internal Member	
4	Smt. M. Vidyulatha	Head, Dept. of English	Coordinator	
5	Dr. Vinita Sharma	Director, MBA & MCA	Internal Member	
6	Dr. P. Padma	Vice Principal	Internal Member	
7	Ms. A. Manjula Devi	Head, Dept. of Physics (UG)	Internal Member	
8	Dr. K. Reshetha Reddy	Faculty, Dept. Of Commerce (UG)	Internal Member	
9	Mr. T. Vamshi Krishna Reddy	Head, M.Sc Computer Science	Internal Member	
10	Mr. M. Ravinder	Librarian (PG)	Internal Member	
11	Mr. S. P. Reddy	A.O	Internal Member	
12	Mr. Elias	Accountants Officer	Internal Member	
13	Dr. A. Veerabhadra Rao (Retd. Chief Scientist CCMB, Hyd.)	Secretary	Agri- Horticulture Society	
14	Ms. P. Nandini Reddy	Managing Director	Excel Health Care	
15	Prof. M. Gona Nayak.	University of Hyderabad	Educationalist, Professor	
16	Ms. S. Bhagya Sri	B.Com Comp. Applications - 2022-25	Student - UG	
17	Ms. Kuvvarapu Sesili Das	M.Sc Biotech - 2023	Student - PG	
18	Mr. Sriharsha Tulasi	B.Sc (BZC) 2018	Alumni	
19	Mr. Nandala Suresh	Contractor, F/o Nandala Arun Kumar (M.Sc. Comp. Science)	Parent - PG	
20	Mr. K. Ranjith Kumar	Physiotherapist- F/o Dorcas Rebecca Rani BZC -2023	Parent - UG	

Ms. M. Vidyulatha
Coordinator, IQAC

Co-ordinator, IQAC
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Dr. Ch. Rajalingam
Principal & Chairman IQAC



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Vision: Empowerment Through Pursuit of Excellence

AVC/IQAC/N/2023 -24/

Date : 11/08/2023

Internal Quality Assurance Cell

NOTICE

A meeting of the members of the Internal Quality Assurance Cell (IQAC) of A V. College of Arts Science & Commerce & PG Centre Hyderabad-29, is scheduled to be held on **19.08.2023** at 1:30pm. In A.V. P.G Room All the Honorable members are requested to make it convenient to attend the meeting positively.

Agenda:

1. Approval of IQAC Action plan for 2023-24 academic year. [Link](#)
2. Hold a Staff Council meeting.
3. Plan to apply for Job oriented Programs against the traditional Programs.
4. Proposals to introduce more skill-based and career-enhancement certificate courses.
5. Proposal to apply for APEX SDG Sustainability Awards 2023
6. Evaluation of mentor-mentee records to assess and track student progress.
7. Review of college plan-2023-24 for effective implementation
8. Plan for UG Student Orientation Program-Aahvan-2023
9. Any other matter.

Ms. M. Vidyulatha
IQAC Coordinator

Co-ordinator, IQAC,
A.V. College of Arts, Science & Commerce,
Hyderabad-500 029, T.S.

Dr. Ch. Rajalingam
Principal & Chairman IQAC
PRINCIPAL
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Gaganmahal, Hyderabad-29.



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Attendance of meeting on 19.08.2023

	Member Name	Designation	Position held in committee	Signature
1	Dr Ch. Rajalingam	Principal, A V College	Chairperson	
2	Dr. K. Gautami	Correspondent, A.V. College	Member (Management)	
3	Dr. M. Bhagavantha Reddy	Director, Post Graduate Centre	Internal Member	
4	Smt. M. Vidyalatha	Head, Dept. of English	Coordinator	
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9	Mr.T.Vamshi Krishna Reddy	Head, M.Sc Computer Science	Internal Member	
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18	Mr. Sriharsha Tulasi	B.Sc (BZC) 2018	Alumni	
19	Mr. Nandala Suresh	Contractor, F/o Nandala Arun Kumar(M.Sc. Comp. Science)	Parent - PG	
20	Mr. K. Ranjith Kumar	Physiotherapist- F/o Dorcas Rebecca Rani BZC -2023	Parent - UG	Absent

Minutes of the meeting held by IQAC on 19.08.2023 at AVPG room at 1.30pm:

The IQAC coordinator welcomed the members and summarized key achievements from the previous year. Notable highlights included a Letter of Appreciation from the MoE Innovation Cell for fostering an innovation and entrepreneurship culture on campus and supporting other IIC institutions in 2022-23. Additionally, the college received recognition from the Ministry of Parliamentary Affairs for conducting a Youth Parliament Session (Tarun Sabha) under the National Youth Parliament Scheme and earned Sustainability Appreciation Awards.

All the members were highly appreciative about the achievements and lauded the efforts of the college.

Item 1. Approval of IQAC Action Plan for the 2023-24 Academic Year

- The IQAC Action Plan for the academic year 2023-24 was presented and reviewed.
- Members suggested that Govt. of India has started an official Portal for student- internships and students can register through it and apply .Institutions too have a provision for registering.The point was noted
- Members asked as to how the college is planning to augment ICT for administrative purpose. We explained that we plan to use it in Efficient Record Management ; Streamlining internal Communication ; simplify Admission and Enrollment; Attendance and Scheduling etc.
- After discussions and minor revisions, the Action Plan was approved by all members.

Item 2. Staff Council Meeting Schedule

- It was suggested that the Staff Council meetings should be held on a semester basis to ensure smooth communication and timely decision-making amongst departments for the academic year.

Item 3. Plan to Apply for Job-Oriented Programs vs. Traditional Programs

- As suggested by the NEP-2020 a proposal to shift focus towards introducing more job-oriented programs, alongside traditional ones, was discussed.
- Programs like BBA Logistics & BSc Honors were introduced to prepare students for the job market. These programs are designed to meet the demand for trained professionals in logistics, technology, sciences, and related sectors.

Item 4. Proposals for Skill-Based and Career-Enhancement Certificate Courses

- Several faculty members suggested introducing skill-based certificate courses to enhance students' employability.
- The proposal was well-received, and it was agreed that certificate courses should be offered in collaboration with industry or expert institutions to add value to it.
- The committee will present a list of recommended courses by the end of this semester.

Item 5. Proposal to Apply for APEX SDG Sustainability Awards 2023

- The proposal to apply for the APEX SDG Sustainability Awards 2023 was discussed.
- It was decided to launch a project or initiative aligned with the UN's Sustainable Development Goals (SDGs) and submit it as a contender for the award.

Item 6. Evaluation of Mentor-Mentee Records for Student Progress Assessment

- It was noted that mentor-mentee records should be regularly reviewed to track the academic and personal progress of students.
- The Mentor mentee committee IQAC will oversee the process and ensure that records are updated periodically.
- A detailed report by the mentor at the end of every academic year to be submitted to review & assess the progress and identify areas for improvement.

Item 7. Review of College Plan 2023-24 for Effective Implementation

- The college's strategic plan for the academic year was discussed, with a focus on effective implementation.
- It was agreed that periodic reviews of the plan's progress will be conducted to ensure objectives are met.
- Members felt Departments Should be communicated about college strategic Goals and ensure departments programs are planned in alignment with them.

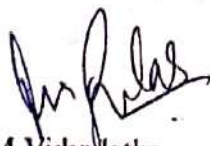
Item 8. Plan for UG Student Orientation Program - Aahvan-2023

- Aahvan-2023, the UG student orientation program's purpose and objectives , were discussed.
- Members were briefed on a detailed schedule for the event, including sessions on academics, campus facilities, student welfare, Certificate courses to be offered , college committees & Clubs , Statutory committees & their functioning, Psychological counseling session, Human Values Session, Examination system etc.

Item 9. Any Other Matters

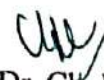
- A brief discussion on the implementation of NEP-2020 Telengana was initiated by members. It was explained to them that Universities can only implement NEP on the instruction of the State Government.
- Members enquired about the kind of research activity going on in the undergraduate colleges and the sources of funding. Members suggested a few Govt & state Govt **funding agencies** or **research funding bodies** which operate under government departments or ministries and are tasked with supporting research and development in various fields.

Meeting ended with / Dr. Resheeta Reddy /Mr. T. Vamshi Krishna Reddy HOD MSc Computer Science member proposing vote of thanks to the members for their time & valuable inputs.



Ms. M. Vidyulatha
IQAC Coordinator

Co-ordinator, IQAC
A.V. College of Arts, Science & Commerce
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Dr. Ch. Rajalingam
Principal & Chairman IQAC
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Vision: Empowerment Through Pursuit of Excellence

AVC/IQAC/N/2023 -24/

Date : 15/11/2023

Internal Quality Assurance Cell

NOTICE

A meeting of the members of the Internal Quality Assurance Cell (IQAC) of A V. College of Arts, Science & Commerce & PG Centre Hyderabad- 29, is scheduled to be held on **18.11.2023** at 1:30pm. In A.V. P.G Room All the Honorable members are requested to make it convenient to attend the meeting positively.

Agenda:

1. Approval of the minutes of the previous meeting held on **19.08.2023**
2. Proposal to apply for ECO SDG Sustainability Championship Awards 2023
3. Self Help Groups to be formed for initiating the work.
4. Take Faculty, Office, Non Teaching, Library & Sports Appraisals.
5. Review of data prepared for Autonomy
6. Proposal to hold annual college startup market ANGADI 2023-24
7. Organise Programs for various PG programs.
8. Any other matters.

Ms. M.Vidyulatha
IQAC Coordinator

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A.V. College of Arts, Science & Commerce
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Dr. Ch. Rajalingam
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Gazimahal, Hyderabad-500029
Re Accredited by NAAC with B++ (3rd Cycle)

Attendance of meeting on 18.11.2023

	Member Name	Designation	Position held in committee	Signature
1	Dr Ch. Rajalingam	Principal, A V College	Chairperson	
2	Dr. K Gautami	Correspondent, A.V. College	Member (Management)	
3	Dr. M. Bhagavantha Reddy	Director, Post Graduate Centre	Internal Member	
4	Smt. M. Vidyulatha	Head, Dept. of English	Coordinator	
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14	Ms. P. Nandini Reddy	Managing Director	Excel Health Care	
15	Prof. M. Gona Nayak.	University of Hyderabad	Educationalist, Professor	ABSENT
16	Ms. S. Bhagya Sri	BCom Comp. Applications - 2022-25	Student - UG	
17	Ms. Kuvvarapu Sesili Das	M Sc Biotech - 2023	Student - PG	
18	Mr. Sriharsha Tulasi	B.Sc (BZC) 2018	Alumni	
19	Mr. Nandala Suresh	Contractor, F/o Nandala Arun Kumar (M.Sc. Comp. Science)	Parent - PG	
20	Mr. K. Ranjith Kumar	Physiotherapist- F/o Dorcas Rebecca Rani BZC -2023	Parent - UG	

Minutes of the Meeting held on 18.11.2023, Time: 1.30 PM, Venue: A.V. P.G. Room.

The IQAC Coordinator extended a warm welcome to all the honorable members present for the meeting. She expressed her gratitude for their continued dedication and contributions to the institution's quality enhancement initiatives. Highlighting the agenda, the coordinator emphasized the importance of collective efforts in furthering the college's achievements, particularly its recent A++ recognition by APEX SDG. She requested an active participation and innovative suggestions during the meeting to ensure impactful outcomes.

1. Approval of Minutes:

The minutes of the previous meeting held on 19.08.2023 were reviewed and unanimously approved by the members.

- Members enquired about the no. of Certificate courses introduced for the academic year along with the no. of collaborations.
- Members were also briefed about the number of students admitted for the newly introduced programs.
- It was discussed that program incharges through Mentors have to take charge of enrolling students into the certificate courses to make them job and market ready.

2. Proposal to Apply for ECO SDG Sustainability Championship Awards 2023:

The members discussed the requirements and eligibility criteria for the award. The committee agreed to prepare a detailed application highlighting the college's sustainable practices. It was suggested that a separate team be designated to focus on the documentation and presentation aspects.

Inputs from Members:

- Highlight renewable energy initiatives such as the installation of solar panels.
- Emphasize waste management systems and water conservation practices.
- Include metrics demonstrating the impact of sustainable practices.

3. Formation of Self-Help Groups:

The committee decided to form self-help groups comprising faculty and students to carry out sustainability-related initiatives. It was agreed that each group would focus on a specific SDG-related project.

Inputs from Members:

- Conduct awareness programs in adopted villages.
- Involve external experts to provide training on sustainable practices.

4. Appraisals:

Faculty and department appraisals were reviewed. The IQAC noted the need for consistent documentation and encouraged heads of departments to submit their reports promptly.

Inputs from Members:

- Suggested to include qualitative feedback in addition to quantitative metrics.
- Use appraisal data for setting goals for the next academic year.

5. Review of Data for Autonomy:

The committee reviewed the prepared autonomy data. Suggestions were made to refine the documentation for clarity and ensure it aligns with NAAC and UGC requirements.

Inputs from Members:

- Organize a mock review to identify gaps.
- Highlight student outcomes and innovative teaching methods.

6. Annual College Startup Market - ANGADI 2023-24:

The committee approved the proposal to organize ANGADI 2023-24. It was suggested to

promote this event through social media and involve local entrepreneurs.

Inputs from Members:

- To set up mentorship sessions for student entrepreneurs.
- To Partner with industry leaders to sponsor and judge the event.

7. Programs for PG Departments:

Various programs, including workshops, guest lectures, and research collaborations, were proposed for PG departments.

Inputs from Members:

- Focus on interdisciplinary programs to enhance student skills.
- Encourage student participation in national and international conferences.

8. Recognition of A++ Award by APEX SDG:

The members celebrated the college's achievement of the A++ award by APEX SDG for its outstanding sustainable practices. It was agreed to use this recognition as a platform to further enhance the institution's reputation.

Inputs from Members:

- Publicize the achievement through press releases and social media.
- Organize an event to honor the stakeholders who contributed to this recognition.
- Use the award as a case study in marketing the college's programs.


9. Any Other Matters:

- The committee discussed the need to upgrade ICT facilities for administrative and academic purposes.
- Suggestions were made to organize faculty development programs focused on NEP 2020 implementation with focus on programs touching upon IKS.


Action Items:

- Prepare and submit the application for ECO SDG Sustainability Championship Awards 2023.
- Form and assign responsibilities to the self-help groups.
- Finalize and submit autonomy data.
- Launch promotional activities for ANGADI 2023-24.
- Plan an event to celebrate the A++ recognition by APEX SDG.

The meeting concluded with a vote of thanks by the IQAC Coordinator.


Ms. M. Vidyulatha
IQAC Coordinator

Co-ordinator, IQAC
A.V. College of Arts, Science & Commerce
Hyderabad-500 029, T.S.


Dr. Ch. Rajalingam
Principal, IQAC
A.V. College of Arts,
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Gaganmahal, Hyderabad-29.



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Vision: Empowerment Through Pursuit of Excellence

AVC/IQAC/N/2023 -24/

Date : 21/02/2024

Internal Quality Assurance Cell

NOTICE

A meeting of the members of the Internal Quality Assurance Cell (IQAC) of A V College of Arts Science & Commerce & PG Centre Hyderabad- 29, is scheduled to be held on **24.02.2024** at 1:30pm. In A.V. P.G Room. All the Honorable members are requested to make it convenient to attend the meeting positively.

Agenda:

1. Approval of the minutes of the meeting held on 18.11.2023
2. Review the number of seminars and programs organised till date and the to be organised.
3. Proposal to organise an International Workshop on SDGs as part of Project Kartavya adopted by the college
4. Briefing of the new NAAC reforms & the new Matrices introduced By NAAC
5. Discussion on UBA adoption as per new NAAC criteria.
6. Any other matter

Ms. M. Vidyulatha
IQAC Coordinator

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Re Accredited by NAAC with B++ (3rd Cycle)

Attendance of meeting on 24.02.2024

	Member Name	Designation	Position held in committee	Signatures
1	Dr Ch. Rajalingam	Principal, A V College	Chairperson	
2	Dr. K Gautami	Correspondent, A.V. College	Member (Management)	
3	Dr. M. Bhagavantha Reddy	Director, Post Graduate Centre	Internal Member	
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20	Mr. K. Ranjith Kumar	Physiotherapist- F/o Dorcas Rebecca Rani BZC -2023	Parent - UG	

Welcome Note:

The IQAC Coordinator welcomed all members, including external experts, to the 3rd meeting of the IQAC. She emphasized the importance of collaborative efforts to sustain and enhance the college's progress toward academic excellence and institutional development. The Coordinator outlined the agenda and requested members to engage actively for meaningful discussions and productive results.

1. Approval of Minutes:

The minutes of the previous meeting held on 18.11.2023 were reviewed and duly approved by the members. During the discussion, members sought an update on the progress of the ECO SDG Sustainability Championship Awards 2023 application and the formation of Self-Help Groups. It was reported that the groups had been successfully established, each assigned a unique name reflecting the specific activity or responsibility entrusted to them.

2. Review of Seminars and Programs:

The committee reviewed the seminars and programs conducted so far during the academic year. The members noted significant participation in the events and provided suggestions for future programs.

Inputs from Members:

- To Conduct more interdisciplinary seminars to engage a wider audience.
- To Include sessions on emerging technologies and sustainability practices.
- To Ensure all events align with the broader institutional goals and NAAC criteria.

3. Proposal for International Workshop on SDGs:

The committee approved the proposal to organize an International Workshop on SDGs under Project Kartavya. The event is intended to bring together experts, faculty, and students to discuss the implementation of SDGs in higher education and community development.

Inputs from Members:

- To Collaborate with international institutions and SDG experts for broader outreach.
- Engage students as active participants and contributors.
- Publish the outcomes of the workshop in a reputed journal or proceedings.

4. Briefing on New NAAC Reforms:

The IQAC Coordinator provided an overview of the latest NAAC reforms and the newly introduced matrices. Members discussed how these changes would impact institutional reporting and quality enhancement measures.

Inputs from Members:

- Schedule a workshop for faculty to familiarize them with the new matrices.
- Focus on effective documentation to meet the revised criteria.
- Leverage technology to streamline data collection and reporting processes.

5. Discussion on UBA Adoption:

The committee discussed the adoption of Unnat Bharat Abhiyan (UBA) initiatives as per the updated NAAC criteria. Members deliberated on potential activities that could align with the program's objectives.

Inputs from Members:

- Adopt additional villages to expand community outreach.
- Focus on skill development and sustainability projects in rural areas.
- Collaborate with local government bodies and NGOs to amplify impact.

6. Any Other Matters:

- The committee discussed the need for enhanced faculty development programs focused on NEP 2020 and emerging teaching methodologies.
- Suggestions were made to organize a dedicated session on mental health and wellness for students and staff.
- Bring in more structured welfare schemes for staff & faculty like Retirement Benefits:
 - Pension schemes and retirement planning workshops.
 - Honorary recognition for retiring staff and faculty for their contributions.

Action Items:

- Finalize plans and organize the International Workshop on SDGs.
- Conduct a workshop to orient faculty about the new NAAC reforms and matrices.
- Identify and initiate additional UBA projects in alignment with NAAC requirements.
- Develop a detailed plan for upcoming seminars and programs.

The meeting concluded with a vote of thanks by the Principal, who acknowledged the contributions of all members and emphasized the importance of continued efforts to uphold the college's reputation for excellence.



Ms. M. Vidyulatha
IQAC Coordinator

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Estd: 1968

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AVC/IQAC/N/2023 -24/

Date : 15/04/2024

Internal Quality Assurance Cell

NOTICE

A meeting of the members of the Internal Quality Assurance Cell (IQAC) of A V. College of Arts, Science & Commerce & PG Centre, Hyderabad-29, is scheduled to be held on **20.04.2024** at 1:30pm. In A.V. P.G Room All the Honorable members are requested to make it convenient to attend the meeting positively.

Agenda :

1. Approval of the minutes of the meeting held on **24.02.2024**
2. Academic Audit for 2023-24
3. Green & Energy Audit
4. Review of maintenance policies.
5. Status of application for autonomy
6. Review post AQAR submission.
7. Academic Plan for next academic year
8. Any other issue.

Ms. M.Vidyulatha
IQAC Coordinator

Co-ordinator, IQAC
A.V. College of Arts, Science & Commerce
Hyderabad-500 029. T.S.

Dr. Ch. Rajalingam
Principal & Chairman IQAC
A.V. College of Arts,
Science & Commerce
Gaganmahal, Hyderabad-29.



A.V.COLLEGE OF ARTS, SCIENCE & COMMERCE

(Affiliated to Osmania University)
Gaganmahal, Hyderabad-500029
Re Accredited by NAAC with B++ (3rd Cycle)

Attendance of meeting on 20.04.2024

	Member Name	Designation	Position held in committee	Signature
1	Dr Ch. Rajalingam	Principal, A V College	Chairperson	
2	Dr. K Gautami	Correspondent, A.V. College	Member (Management)	
3	Dr. M. Bhagavantha Reddy	Director, Post Graduate Centre	Internal Member	
4	Smt. M. Vidyulatha	Head, Dept. of English	Coordinator	
5	Dr. Vinita Sharma	Director, MBA & MCA	Internal Member	
6	Dr. P. Padma	Vice Principal	Internal Member	
7	Ms. A. Manjula Devi	Head, Dept. of Physics (UG)	Internal Member	
8	Dr. K. Reshetha Reddy	Faculty, Dept. Of Commerce (UG)	Internal Member	
9	Mr. T. Vamshi Krishna Reddy	Head, M.Sc Computer Science	Internal Member	
10	Mr. M. Ravinder	Librarian (PG)	Internal Member	
11	Mr. S. P. Reddy	A.O	Internal Member	
12	Mr. Elias	Accountants Officer	Internal Member	
13	Dr. A. Veerabhadra Rao (Retd. Chief Scientist CCMB, Hyd.)	Secretary	Agri- Horticulture Society	
14	Ms. P. Nandini Reddy	Managing Director	Excel Health Care	
15	Prof. M. Gona Nayak.	University of Hyderabad	Educationalist, Professor	
16	Ms. S. Bhagya Sri	B.Com Comp. Applications - 2022-25	Student - UG	
17	Ms. Kuvvarapu Sesili Das	M.Sc Biotech - 2023	Student - PG	
18	Mr. Sriharsha Tulasi	B.Sc (BZC) 2018	Alumni	
19	Mr. Nandala Suresh	Contractor, F/o Nandala Arun Kumar (M.Sc. Comp. Science)	Parent - PG	Absent
20	Mr. K. Ranjith Kumar	Physiotherapist- F/o Dorcas Rebecca Rani BZC -2023	Parent - UG	

Minutes of the Meeting held on 20.04.2024, Time: 1:30 PM, Venue: A.V. P.G. Room.

The IQAC Coordinator extended a cordial welcome to all members for the 4th and final meeting of the academic year, including the distinguished external experts. She underscored the importance of teamwork in maintaining and advancing the college's commitment to academic excellence and institutional progress. The Coordinator introduced the agenda for the meeting and encouraged everyone to participate actively, ensuring the discussions lead to valuable and actionable outcomes for the institution's future development.

1. Approval of the Minutes of the Previous Meeting:

The minutes of the meeting held on 18.11.2023 were reviewed and duly approved by the members.

2. Academic Audit for 2023-24

The committee reviewed the academic audit for the year 2023-24, assessing the progress made in implementing various academic initiatives and addressing challenges faced by the departments. The IQAC Coordinator informed the members that an Audit Form, prepared according to specific criteria, had been developed to ensure alignment with NAAC requirements. Members expressed their satisfaction with the form, agreeing that it was well-structured to meet the needs of NAAC's criteria for higher education institutions. Suggestions were also made to enhance the process and improve documentation further.

Inputs from Members:

- Ensure timely submission of department-wise reports.
- Regularly review and update the academic calendar to ensure efficient scheduling of activities.

3. Green & Energy Audit:

The Green & Energy Audit was discussed, focusing on strategies to reduce the college's environmental footprint. The committee reviewed the findings from the previous semester's audit, highlighting both areas for improvement and significant progress. Additionally, since the APEX SDG Award evaluates the college on sustainable and environmental practices, the audit findings were considered officially validated in the context of Green & Energy initiatives.

Inputs from Members:

- Encourage faculty and students to use sustainable practices in their work and personal lives.
- Increase the number of energy-efficient appliances across the campus.
- Promote awareness campaigns about waste management and sustainable energy practices.

5. Review of Maintenance Policies:

The maintenance policies were reviewed to ensure that they meet the current needs of the institution. The committee discussed the effectiveness of the ongoing maintenance practices and how to enhance them further for work & maintenance efficiency.

Inputs from Members:

- The committee recommended updating the maintenance schedules to include regular checks on IT infrastructure and ensuring that all tasks are assigned to the appropriate support staff.
- It was suggested to maintain a register for tracking ongoing maintenance work and its status. Additionally, an online complaint facility should be introduced to streamline the reporting process and improve response times for maintenance requests.

- Regular assessments of campus facilities should be conducted to ensure they meet the required standards.

6. Status of Application for Autonomy:

The committee was briefed on the current status of the application for autonomy. It was noted that the application is in its final stages, and the documentation process is nearly complete. Members expressed confidence that the application would be successful.

Inputs from Members:

- Ensure all supporting documents for the autonomy application are in order.
- Prepare a detailed presentation on the expected benefits of autonomy for the college.

7. Review of Post-AQAR Submission:

The members discussed the submission of the Annual Quality Assurance Report (AQAR) for the academic year 2023-24. It was noted that the report was submitted on time and acknowledged for its comprehensive coverage of academic and administrative achievements.

Inputs from Members:

- Monitor and track the implementation of the AQAR action points throughout the year.
- Ensure that feedback from the AQAR submission is integrated into future planning.

8. Academic Plan for Next Academic Year:

The committee reviewed the academic plan for the next academic year. The proposed plan includes new interdisciplinary seminars, workshops, and a special focus on emerging technologies and sustainability practices.

Inputs from Members:

- Include more engaging sessions to encourage student participation.
- Ensure that the academic plan aligns with the college's broader goals, including NAAC criteria.

9. Any Other Issues:


The members discussed several other matters:

- The importance of faculty development programs, especially focusing on NEP 2020 and contemporary teaching methodologies.
- A suggestion to host a session on mental health and wellness for students and staff.
- Consideration for introducing structured welfare schemes, including pension schemes and retirement planning workshops for staff and faculty.

Action Items:

- Finalize the academic audit report and take corrective actions where needed.
- Review and implement suggestions for the Green & Energy Audit.
- Finalize the maintenance policy updates and ensure the timely implementation of improvements.
- Complete the documentation and submission for the autonomy application.
- Review the AQAR submission and track the implementation of its recommendations.
- Finalize the academic plan for the next academic year, including interdisciplinary seminars and workshops.
- Organize faculty development programs and wellness sessions for the college community.

The meeting concluded with a vote of thanks by the Vice Principal, who thanked all members for their contributions and emphasized the need to continue working toward excellence in academics and institutional development.



Ms. M. Vidyulatha
IQAC Coordinator



Dr. Ch. Rajalingam
Principal & IQAC
A.V. College of Arts,
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